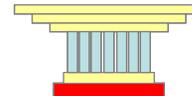




## ST. MICHAEL'S CHURCH COMMITTEE MEETING #6

2018



### SEPT 25, 2012 MINUTES

PRESENT: Rev. Wilmer Toyoken, Moses Kajoba (chair), Terry & Marg Cutforth, Brigitte Laweng, Bart Alatan, Sam Copley, Greg Tatchell.

**Call to Order:** Meeting #6 in 2012 was called to order at 7:00 with an opening prayer by the Rev. Wilmer.

1. **Adoption of Sept 25 Agenda & Agenda Times.** Moved by Terry, seconded by Bart, carried.
2. **June 26, 2012 Minutes** - moved by Greg, seconded by Marg, carried.

## MINISTRY

### 3. PRIEST-IN-CHARGE

- i. **Diocesan Survey (Compton Fundraising Consultants)** - Wilmer reviewed the 4 recommendations arising from a Draft Executive Summary of the Diocesan Resources Study (as of July 16, 2012), based on 39 interviews and 57 parish E-surveys:

- a. *Recommends that a campaign not be launched at this time, as the feeling of the parishes was that they are primarily concerned with their own health and viability at this time.*
- b. *Asks that the Diocese show leadership in directly helping the parishes with their concerns and to put resources into strengthening parishes before asking parishioners for their resources to support Diocesan priorities.*
- c. *That the Diocese communicates a clear plan for this ('b'), including tight timelines.*
- d. *That consideration be given to forming an Advisory Committee, with a focus on recommendations of leadership and action..*

- ii. **3<sup>rd</sup> Quarter** - 4 Baptisms, 3 House Blessings, 4 Pastoral Visits, 4 ACW/Altar Guild lessons, several Diocesan clergy events, including a Sexual Misconduct Workshop, which will be planned for St. Michael's once we get the Sanctuary Renovations completed.

### 4. MEAL MINISTRY

- i. **The Kitchen** - Item unchanged since the June minutes: "*Still awaiting fixing of the sink. Martine moved, Bart 2<sup>nd</sup>'d that the contractors be advised that if it is not fixed within two weeks, the \$1,000 holdback be used to pay someone else to fix it.*" For this meeting, agreed to approach the contractor re: the Warranty on the dish washer and the sink to determine whether we have been abandoned by them or not. If no response, to use the \$1,000 to fix the problems, as per June minutes.

5. **SANCTUARY PLANNING COMMITTEE:** - The Sanctuary Planning Committee reviewed their Sept. 16th minutes (attached), including the Sanctuary schedule up to December 25<sup>th</sup>, and the pending nature of the Executive establishing a worship date with ECK (see item 3 of those minutes, on page 3). Wilmer asked that the reasoning behind Walter Bayley joining us for Thanksgiving Sunday be explained to the group.

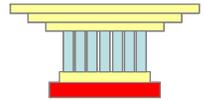
6. **SUNDAY SCHOOL:** Pending consultation with the Sunday School Chair.

## COMMITTEES

7. **ACW:** Becoming very active. In addition to the Altar Guild activities (see item 3.ii above), they are busy preparing for the 124<sup>th</sup> St. Michael's Day celebrations next week. Their biggest current activity is to get the East Chapel converted into a Family/Mothers/Babies ACW Room. To that end, they have chosen the carpet (available in the building), and per the motion below from 2<sup>nd</sup> Quarter this year, have funding available for the work (in addition to which they are having a fund-raising dance this Friday).

- 5.ii. *Bart moved, seconded by Greg, passed unanimously, that \$500 from Contingency be allocated to the WA to begin the process of making the East Chapel suitable for children and their mothers.*

8. **STEWARDSHIP COMMITTEE** - Bart gave the 3<sup>rd</sup> 2012 Stewardship homily on Sunday, while Wilmer is going to follow it up with part of his homily referring to the Thanksgiving envelopes which will be included in the Bulletin this weekend. Bart's red-line chart on Sunday showed the challenge facing St. Michael's to achieve their \$60,000 objective in 2012. The 4<sup>th</sup> Diocesan Stewardship Event is on October 20<sup>th</sup>, with tentative plans for attendance by Sandra, Brigitte, Bart & Wilmer.



9. **BUILDINGS & MAINTENANCE** - This evenings Church Committee meeting was held in the Sanctuary with the scaffolding looming above us, and the evidence of the 250+ hours of volunteer work from the last 10 days all around us. Spirits were high as the Committee sat surrounded by their sparkling new sanctuary. With Sanctuary painting 90% complete, staining and oiling 60% complete, and the Electrical work beginning on Monday (see item 12.ii below), the sense was that the Sanctuary Project was about 2/3rds completed, with the bulk of the volunteer hour requirements behind us.
10. **RENTAL COMMITTEE** - all is well.
11. **DAY CARE** - Moses received a letter from the city advising that our October Day Care Grant would be forthcoming, irrespective of their gentle inquiry into whether we produce a Year End Annual Report.
12. **FINANCE COMMITTEE** - The 2Q Financial Statements were approved by the Finance Committee on August 29<sup>th</sup>, 2012, and were reviewed and received by Church Committee. Additionally, there were two motions made by the Finance Committee:
- i. **Capital Project Account** - moved by the Finance Committee that \$100,000 be moved from the Capital Project Account to an interest bearing investment, with the condition that the funds be readily accessible, pending authorization from Church Committee. Seconded by Brigitte Laweng, carried unanimously. It is understood that this \$100,000 represents a strategic reserve for the church, and that unlike the 2004-2006 time frame, that St. Michael's reserve will never again fall below the \$100,000 strategic reserve level.
  - ii. **Sanctuary Upgrade Project** - after excellent discussion, it was moved by Greg, seconded by Marg, with an amendment moved by Moses, seconded by Wilmer, that the funding level for the Sanctuary Upgrade Project be increased from \$5,000 to \$9,000, and to now include the costs of the Electrical Sub-Contractor that Terry is bringing in (starting Monday) for the Sanctuary Lighting upgrades and safety checks. Carried unanimously.
- Diocesan Treasurer's Workshop** - the Treasurer will be attending an October 20<sup>th</sup> Diocesan Treasurer's Workshop. It was hoped that one other member could also attend, although given the concurrent Stewardship Workshop, it was realized that this was problematic.
13. **STRATEGIC PLANNING COMMITTEE** - With the extensive volunteer requirements, in a short period of time, for the Sanctuary upgrade project, it had been decided in August to forego the September Strategic Planning Committee meeting. As per below, next meeting scheduled for October 16<sup>th</sup>.

## OTHER BUSINESS

14. **VESTRY DATE** - Sunday, February 17<sup>th</sup>, was chosen as St. Michael's 2013 Vestry date.
15. **No New Business or Announcements**
16. **Oct/Nov/Dec Meetings** - some of the essential meetings of the 3<sup>rd</sup> Quarter.
1. **Sanctuary Planning Committee #6** - Sunday, Oct 14<sup>th</sup>
  2. **Strategic Planning Committee #5** - Tuesday, Oct 16<sup>th</sup>
  3. **Diocesan Stewardship & Financial Workshops** - Saturday, Oct 20<sup>th</sup>
  4. **Church Committee** - Thursday, Oct 25<sup>th</sup>
  5. **Sanctuary Planning Committee #7** - Sunday, Nov 18<sup>th</sup>
  6. **Strategic Planning Committee #6** - Tuesday, Nov 20<sup>th</sup>
  7. **Church Committee** - Thursday, Nov 29<sup>th</sup>
17. **ROUND TABLE – HOW DID WE DO?** - Congratulations the on behalf of the exhausted volunteers present for finishing half an hour early.

**NEXT CHURCH COMMITTEE MEETING:** See #4 immediately above.

Adjourned at 8:30, with Wilmer leading us in the Grace.