

ST. MICHAEL'S CHURCH COMMITTEE MEETING #7 OCT 28, 2014 MINUTES

PRESENT: The Rev. Wilmer Toyoken, Sandra Baldo, Judith Carling, Brigette Castro, Terry & Marg Cutforth, Sam Copley, Moses Kajoba (chair), Greg Tatchell.

Call to Order: Meeting #7 in 2014 was called to order at 6:18.

- 1. Adoption of Oct 28 Agenda:** Moved by Terry, seconded by Sandra, passed.
- 2. Adoption of 18 Sept Minutes:** Moved by Wilmer, seconded by Sam, passed.

125TH ANNIVERSARY - CLOSED

3.1. 7 ITEMS FOR THE 125TH ANNIVERSARY

The 7 items for the 125th Anniversary were reviewed one last time - CLOSED (% completion status and notes follow):

- | | |
|--|-------------|
| 1. Bishop Melissa's visit - 28 Sept & Xmas TOPIC Article | 100% |
| 2. A Sister Church - Resolution (Sept minutes) + 2 Plaques for the Philippines | 100% |
| 3. Sanctuary Restoration - Baptistry, Signs (2), Pictures, Plaques (6), Sound & Projector Systems | 100% |
| 4. ODNW - completed 23 July (only awaiting 2 Nov ceremonies). | 100% |
| 5. 2021 Strategic Plan - Oct 26 Special Vestry Ratification | 100% |
| 6. BIBAK - Sept 7 Joint Service | 100% |
| 7. The Cadman Gallery - Only Nov 2 ODNW Picture Pending | 100% |

- 3.2. BISHOP'S SEPT 28 VISIT** - TOPIC Article scheduled for December includes a Diocesan quote providing the Bishop's perspective on her visit:

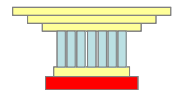
“When asked to comment about her experience, the Bishop said:

“this parish is an inspiring example of what a multi-cultural community can be and do in the Vancouver area. The planning team has done an amazing job of focusing on making progress on specific goals so that this unique parish can flourish. And they know how to dance here!”

- Council feedback on her visit included “She’s down to earth” ... “engaging” ... “One of the best visits we have had at this church” ... “full of love.”

COMMITTEES

- 4. BUILDINGS** - Fire Extinguishers (inspected), Short in Kitchen Stove (fixed), Cheque for Farmers Market, & General Maintenance. In discussions regarding the 2015 Budget, Terry felt the existing amounts, including the additional allotment for Contractors, and the fall-back availability of contingency should suffice for 2015.
- 5. 2015 BUDGET** - reviewed Draft 1 of the 2015 budget, as shared with the congregation during the Strat Plan Education sessions. Once YE actuals are available in January, the budget will be finalized.



- 6.1 **STRAT PLAN: SPECIAL VESTRY MINUTES** - read portions of the one-page 26 Oct Special Vestry minutes. OK as is, for presentation to Vestry in February (as attached).
- 6.2. **STRAT PLAN: CONGREGATIONAL EDUCATION MEETINGS: POST MORTEM** - With reference to the Oct 5 & 19 congregational education sessions prior to Special Vestry on 26 October. The 3 leaders had different perspectives, depending on the sessions they led. It was believed that the 21 SMART Goal session of 5 Oct achieved its objective of imparting an understanding of the 21 SMART Goals. By way of contrast, it was felt that the complex strategic material of 19 Oct was not nearly as well understood, although probably couldn't be presented any differently.
 - **OBJECTIVES:** A succinct summary is that the Strat Plan team achieved their objective; exposing the congregation to the Strat Plan, and developing some level of understanding in the process. The failing was in conveying to the congregation that this was the sole objective; given its complexity, it had never been the intention to have it modified during the education process. It was felt that Moses' answer during Special Vestry captured this logic perfectly, but that the team could have conveyed the objective more clearly in the beginning.
 - **IMPROVING TREND:** Compared to 2007, when the congregation was never educated or exposed to that Strat Plan, the 2014 approach was much better, but can be improved upon over the 7-year life of the new plan.

OTHER BUSINESS

7.1 SUNDAY POST-ODNW RECEPTION AT THE RECTORY

Discussed arrangements for the Rectory reception on 2 November; finger foods and drinks were deemed sufficient, with Judith and Wilmer coordinating. Holy Cross will be in attendance.

7.2 A THIRD CHURCH SIGN

Following the item 3.1 closure of the 7 activities of the 125th Anniversary ('100% complete'), it was agreed to table to next year considerations for a 3rd Church Sign. Our second (new) 'Red' sign has been very impactful. The objectives for a 3rd sign, regarding better visibility for church times and services, will be a consideration for discussion in 2015. Tabled until then.

- Agreed that a thank you letter for the donation of the very successful second (red) sign should be sent out, and that the Finance Committee should consider whether an 'In Kind' transaction should be suggested in the letter.

7.3 A NEW DIRECTORY

Agreed that the new Directory needed to be completed. Moved by Marg, seconded by Judith, carried, that the new Directory be issued at the 2015 Vestry.

7.4. CORRESPONDENCE – 3 ITEMS

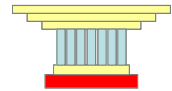
Three letters were issued by St. Michael's in the last month and were shared with Church Committee: one, Authorization for key cutting to Broadway Locksmith (from May motion); two, Thank you to St. Philipp's for their strategic Meal Ministry support; and, three, a Thank you/Regrets letter to Bishop Brent Alawas for the church he endorsed for Sister Church status.

8. UPCOMING MEETINGS

1. Church Committee Meeting #8 - Thursday, Nov 25th
2. 2015 Vestry - Sunday, Feb 22nd

9. **ROUND TABLE – HOW DID WE DO?** - This was the first meeting whereby St. Michael's dispensed with paper handouts (other than the agenda) and used the overhead projector for what in the past would have been extensive printed handouts. Unanimously agreed to continue this 'green' approach at future church meetings.

Adjourned with the Grace at 8:10.



26 October 2014 Minutes - St. Michael's Special Vestry Meeting

PRESENT: 36 members of St. Michael's were in attendance and received a full 36-page copy of the '2021 Strat Plan: Vision 2021'. (http://stmikes-church.ca/vision/strategic_planning_minutes/strat.plan.2021.pdf)

Special Vestry called to order at 11:50, opening with the prayer for Vision 2021, from the Strat Plan.

1. **PURPOSE:** This Special Vestry was convened for a single purpose; ratification of the 36-page '**2021 STRAT PLAN: VISION 2021**', as ratified by the Strat Planning Team at Whistler on 14 Sept 14, and as received by the Bishop & the Church Committee on the 16th & 18th of September, respectively.
2. **PREPARATION:** Prior to this Special Vestry, there were two congregational Education sessions.
 1. Oct. 5, 2014 - Reviewing the 21 SMART Goals (Womens & Mens groups separately).
 2. Oct. 19, 2014 - Reviewing Stategies/Vision (with the congregation as a whole).
3. **SERIATIM:** 6 of the 12 sections of the report were read seriatim. They were read by the following individuals, in the following order:
 5. MISION SMART Goals (7) - Greg Tatchell
 6. Financial SMART Goals (5) - Brigitte Laweng
 7. Physical SMART Goals (4) - Moses Kajoba
 8. Leadership SMART Goals (5) - Rev. Wilmer Toyoken
 12. 2021 Strat Plan: Vision 2021 - Moses/Wilmer
 1. Executive Summary - Moses/Wilmer
4. **NOT:** The remaining 6 of the 12 sections of the report were not read seriatim; these were all strategy, background, and process sections.
 2. INTRODUCTION: A New Beginning - Wilmer
 3. Canonical Committee: 2006-2011 - Moses
 4. PMR – Parish Mission Review Process - Bart
 9. 5 Marks of Mission & Vision 2019 - Wilmer
 10. Diocesan Strategic Plan - Bart
 11. Synthesis: Strategies & SMART Goals - Moses

The logic behind the format of reading only 6 sections was partially articulated by the Bishop on her reflection on St. Michael's '2021 Strat Plan: Vision 2021' (from a pending December TOPIC article);

'this parish is an inspiring example of what a multi-cultural community can be and do in the Vancouver area. The planning team has done an amazing job of focusing on making progress on specific goals so that this unique parish can flourish.'

5. **MOTION:** After 70 minutes, at the conclusion of the 6 seriatim readings and concluding discussions (Cyril on Youth, Monica on reception, and Shirley on complexity), it was moved by the Strategic Planning Committee, seconded by Monica Bosaing:

"That this Special Vestry ratify St. Michael's '2021 STRATEGIC PLAN: VISION 2021'

- as read seriatim today for Sections 5-8, 12 and 1,
 - as ratified by the Strat Plan Team at Whistler on 14 Sept 14,
 - as presented to the Bishop on 16 Sept,
 - as reviewed during 2 congregational Education Sessions,
- and as received by Church Committee on 18 Sept 2014."*

6. Ratified unanimously, no abstentions.

Adjourned at 1:05