



Sanctuary Planning Committee MINUTES

Meeting #3 & #4

Dec 1 & 8, 2013

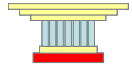


In Attendance: The Rev. Wilmer Toyoken, Bart (Chair) & Agnes Alatan, Brigitte Laweng, Greg Tatchell.

These two meetings convened in the Guild Room as the third & fourth meetings of 2013, and the first since the 26 November 2013 Diocesan announcement that Wilmer was now Priest-in-Charge, without term. In a time of NEW BEGINNINGS for St. Michael's and the Diocese, the new Bishop was elected five days later, on November 30th.

1 December 2013 minutes moved by Greg, seconded by Brigitte, carried. 8 December 2013 minutes moved by Agnes, seconded by Wilmer, carried.

1. **Agenda** – adopted. It was agreed, however, that it could not be covered in one session. Therefore items 2.1, 3, 6, 7, 8, 9 and 10 were to covered at the 2nd SPC meeting on Sunday, 8 December 2013.
2. **Approvals** – four items received the approval/recommendation of the SPC.
 - i. **Church Sign Finalization** – 8 Dec: as per the attached.
 - ii. **Racial Justice Plaque** - 1 Dec: authorized for engraving; delivery before Xmas.
 - iii. **Stations Plaques – Wood Mountings** - 1 Dec: agreed to dedicate the remaining portion of the 2013 SPC budget to purchase the 14 wood mountings for the 14 Stations of the Cross brass plaques.
 - iv. **2014 Budget – '2012 Sanctuary Restoration Project' Completion** - 1 Dec: agreed to recommend to the Finance Committee that provision be made in the 2014 budget to complete the 2012 Sanctuary Restoration Project as part of the 125th Anniversary at St. Michael's.
3. **SECTION 14 OF THE CONSTITUTION** - 8 Dec: reviewed, especially focusing on the law of paragraph 50.
4. **SUNDAY ANNOUNCEMENTS** - 1 Dec: acting in furtherance of the 28 November 2013 Church Committee recommendation, it was decided the four Wardens would handle Sunday announcements, on a monthly rotation. December to be Moses (at today's service), Bart, James & Greg. It was agreed that this will particularly help Sunday Supply Clergy. On the occasions that all four Wardens are absent, Brigitte, Agnes, Grace or Judith will cover.
5. **CHRISTMAS**
 - i. **Newsletter Mailing** – finalized and printed week of 2 Dec, to be included in 15 Dec Bulletin, with Xmas envelopes, while Wilmer & Fanny to arrange mailings 12 Nov mailings to those not expected at church.
 - ii. **Christmas Pageant** - Reviewed 1 Dec: ongoing, Shirley in charge.
 - iii. **Christmas Readings** - 1 Dec: 1st & Last Xmas readings assigned; Wilmer to assign the rest.
 - iv. **22 December Baptism** - 1 Dec: agreed that 29 December would be a better date, given the length of the 22 December service. 8 Dec: Wilmer has the agreement of the Gonzalo's.
6. **Administrative** - 8 December
 - i. **SPC Chair in 2014** – After 2014 Vestry, and just prior to his induction, Wilmer to assume chair of SPC.
 - ii. **Office Hours & Sanctuary Hours** - For discussion at January 15th Trustee Meeting.
7. **2014 SCHEDULES**
 - i. **Vestry Prep** – 1 Dec: to be finalized at 26 January 2014 meeting.
 - ii. **Stewardship Homilies** - 1 Dec: agreed, per feedback from Church Committee, that these quarterly homilies would continue 'without term.' 2014 Schedule to be laid out at 8 December meeting, with the further Church Committee recommendation that workshops follow the homilies (as opposed to being separate weeks). 8 Dec: schedule established for April 6 (Greg), July 27 (Bart), Oct 5 (Greg), Dec 14 (Bart).
 - iii. **SPC Meetings** - 1 Dec: 26 January prior to Vestry. 8 Dec: 2 March after Vestry.
 - iv. **MAP** - 1 Dec: given Vestry Prep demands in January, Wilmer to negotiate post-Vestry options with Tasha.
8 Dec: Wilmer has talked with Tasha, and will invite her to our February Church Committee meeting.
 - v. **Bishop Elect** – 1 Dec: agreed that we would defer Wilmer's induction until the Bishop Elect is available.
 - vi. **2012 Sanctuary Restoration Project** - 1 Dec: agreed to update/prioritize/estimate costs at our 8 Dec meeting (see page 2 for latest version of list from 2 December 2012 SPC Meeting). 8 Dec: agreed to workshop this in the Sanctuary on 15 Dec.
 - vii. **2014 Q1 Sanctuary Schedule** - 1 Dec: to be established at our 8 December 2013 SPC Meeting.
8 Dec: agreed to defer to our 26 Jan meeting, as Jan & Feb pre-Lent Sunday schedule is fixed.



8. **ITEMS FROM/RE: THE PRIEST** - 8 December

- i. **Lay Involvement re: Spring Deanery Conference** – 8 Dec: Wilmer to convey that lay involvement would be easier with evening meetings. Wilmer & Bart to try to attend first meeting together.
- ii. **Leadership Refresher Course** - there is a one day Leadership Refresher Course available to lay leaders. Wilmer to send an email with information to members of Church Committee and the SPC.
- iii. **Job Description** - 8 Dec: for the Trustees at their 15 January meeting.

9. **MINISTRY ON MENTAL HEALTH** - 8 Dec: The Rev. Paulina Lee of St. Chad's offers a weekly church service for families with Mental Health challenges. This was announced in the November TOPIC, and occurs every Tuesday at 2:15.

10. **WEB SITE** - 8 Dec

- i. **Background** - Bart reviewed the history of web sites at St. Michael's, focusing on two web sites that were lost due to the web masters (from Vanprint across the street) no longer managing the web sites. At a cost of over \$1000, this has been a particular frustration for the church.
- iii. **Flavia Kajoba** - Flavia joined the SPC meeting to offer to reconstitute the web site for St. Michael's, and to manage it for us once it is up and running. Flavia explained that she is taking a web design course, and has time while school is out (until first week in January) to work on the St. Mike's web site.
Agreed that Wilmer, Bart & Greg would work with Flavia to provide timely liason while she is working on the web site over the holidays. All agreed that the Lord provides, and expressed their keen appreciation to Flavia.

11. **CHOIR** - 8 Dec: It was agreed by all that Hiroki does an exceptional job, acts responsibly and proactively, and as a member of the congregation, not just a hired musician. Moved by Wilmer, seconded by Brigitte Laweng, that the Finance Committee consider a raise for Hiroki when they finalize the budget on 15 January. Carried unanimously.

12. **ACW** - 8 Dec: Fund raising has been very successful in 2013. Last week, a deposit of over \$1000 was made, while receipts from the pancake breakfast last Sunday were over \$200. ACW will now have over \$2000 in the bank.

NEXT MEETING - WORKSHOP: 15 December in the Sanctuary, to finalize the attached worklist for 2014.

2014 SPC MEETING #1: 26 January 2014, with primary focus on Vestry Prep.



**St. Michael's Multicultural
Anglican Church** ... in Mount Pleasant



A Parish of
The Diocese of
New Westminster
ANGELICAN CHURCH OF CANADA

409 E. Broadway
Vancouver, BC V5T 1W8 604.876-8191

stmichaels_in_mountpleasant@hotmail.com

www.stmikes-church.ca

SUNDAY SERVICES

8:00 am Holy Eucharist (BCP)
10:00 am Family Worship (BAS)
Rev. Wilmer Toyoken

VISION

1. WE AT ST. MICHAEL'S ARE A MULTI-CULTURAL COMMUNITY OF FAITH CALLED INTO THE FELLOWSHIP OF JESUS CHRIST.
2. WE AT ST. MICHAEL'S WILL GROW IN NUMBERS AND UNDERSTANDING, SERVING GOD AND OUR MOUNT PLEASANT COMMUNITY THROUGH WORSHIP, MINISTRY, JUSTICE & PEACE, AND OUTREACH

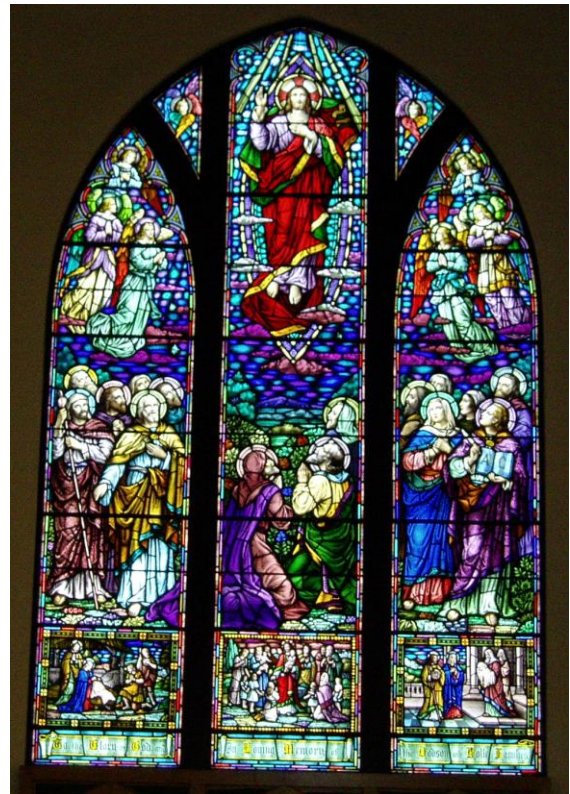
EDUCATIONAL MINISTRY

Inquire within for
Sunday School, Bible Study
Baptism & Confirmation

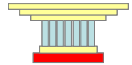
MEAL MINISTRY

Thursdays - Food Bank
Fridays - Hot Meals:
3 times each, every Month at 6:00 pm
(always on the same week)

ALL ARE WELCOME



ST. MICHAEL'S focus is on Multi-Cultural & Meal Ministry
"a Community that is determined to be free of racism"



SANCTUARY RESTORATION WORK ITEMS LIST – version 3 - to Dec. 2, 2012:

1. **Family Room Cut Glass** - cut to the wrong size; need to be replaced - pending
2. **Proper Intensity of Outside Altar Window Lights** - work in progress
3. **Moses, Terry & Marg Report to the SPC** - pending
4. **Installation of Sound for the Family Room** - pending
5. **Plaques** - Organ & Remembrance Day Plaques outstanding - work in progress

6. **Piano Restoration** - woodwork needs to be refinished, ivory keys need fixing - future item.
7. **Pew Cushions (Terry's suggestion aka Holy Cross)** - future item.
8. **Flower Holders Restoration** - to be repainted (gold) - future item.
9. **Lead Glass window pane replacement (6)** - future item.
10. **Swap of Baptismal area Lead Window with Clear Glass Window** - future item.
11. **Cadman Set of Historical Priest Pictures (1999-2012 missing)** - future item.
12. **Replacing the Baptistry Floor** - future item.

13. **A Crucifix above the Entrance** - completed
14. **Castor Cup Installations** - completed
15. **Memorial Plaque for the Crucifix** - completed
16. **Placement/Disposition of remaining Theological/Historical/Decorative Hangings** - completed
17. **Move Organ/Piano from Altar area to Family Room** - completed
18. **Stations of the Cross Plaques** - completed
19. **Insulation Showing Above Pulpit Door** - completed
20. **Narthex Carpet** - completed
21. **Family Room Carpet** - completed
22. **2 Back Lights (upgrade)** - completed.



2012 SANCTUARY RESTORATION PROJECT - SEPT & OCT 2012 ST. MICHAEL'S MULTICULTURAL ANGLICAN CHURCH

Restoration of the Sanctuary at St. Michael's Multicultural Anglican Church in Mount Pleasant was completed in October of 2012, in its 124th year, and in the 110th year since it was incorporated.

For the five weeks the Restoration was underway, the congregation worshipped in the Hall (the former Sanctuary). The most vivid testimonial arising from the Restoration was the enthusiasm of volunteers; there were a thousand hours of congregational volunteer time that went into the Restoration. When the congregation returned on October 21, 2012, they returned to a brighter, cleaner, less cluttered Sanctuary. Many members of the congregation could point to 'their spot' where their time was made manifest, or where they laid out meals for the volunteers.

Three moments stand out. The most reverential moment was re-discovering that two plaques (picture attached) containing the names of 23 parishioners from St. Michael's were in fact 23 men who gave their lives in war. One of these was an ordained Reverend. These memorial plaques are now in a place of honor. The most joyous moment was commemorating the completion of the Restoration with a new memorial Crucifix in the Sanctuary (picture attached), completing the Stations of the Cross purchased in 2010. The most graphic moment of the actual Restoration process was the installation of a huge portable scaffold (picture attached), necessary for electrical work and painting the high walls. Our resident 'Chief Engineer', Terry Cutforth (2010 Order of the Diocese of New Westminster), informed us that in his 50+ years at St. Michael's, scaffolding in the Sanctuary was a first.

A 5-member Sanctuary Planning Committee had P&O responsibility for Theological & Historical integrity, from colors to cut glass, and from Memorial plaques to the new Crucifix. Bart & Agnes Alatan, Brigitte Laweng, Rev. Wilmer Toyoken, and Greg Tatchell undertook to ensure consensus and consistency, while an independent three-member advocacy sub-committee undertook to represent the traditions at St. Michael's.

The Restoration included five primary points of emphasis; one, re-painting the entire Sanctuary with a lighter shade than before; two, stripping down all the rich dark wood and refinishing it; three, re-doing the wood floors; four, substantially brightening the Sanctuary by making several changes to the pre-existing lights and wiring; five, being very intentional with regards to what went back up on the walls, especially in light of the Stations of the Cross installed by the congregation in 2010, and the memorial Crucifix purchased in 2012.

Along with the \$100,000 in Sanctuary work over the last 5 years, including new furnaces, repainting & re-roofing, and new Stations of the Cross, completion of Restoration of the Sanctuary marks the end of major projects at St. Michael's for the immediate future. The blessing for St. Michael's is that these projects have for the most part been congregational, and that the transformation and modernization of the Sanctuary is perhaps the most visible manifestation of congregational vitality at St. Michael's, its viability for the future, and its happiness at the Nov. 15th celebration of the first year anniversary of its new priest-in-charge.